

Important Information about JA BizTown Summer Camp 2018

Registration: To ensure a valuable experience for all participants, JA BizTown Summer Camp is limited to around 70 campers per week, so early registration is encouraged. Our website will reflect current availability.

Payments and Refunds: Payment, by check or credit card, of the \$235 camper fee is due upon registration.

Make checks payable to "Junior Achievement of Middle Tennessee." There are no refunds for illness or missed days due to vacation.

If you cancel your registration before May 25, 2018, you will receive a full refund less a \$50 processing fee. If you cancel your registration after May 25, 2018, there is no refund.

Location: JA BizTown Summer Camp is located at Junior Achievement's facility in the 100 Oaks area: 120 Powell Place, Nashville TN 37204.

Check in Procedure: Each camper must be checked in by an adult. Extended Day check in is from 7:30am. Regular check-in is from 8:45am. Any camper arriving before 8:45am must be signed into extended day or have a parent stay with them in the observation area until 8:45am. On Monday regular check in will open earlier at 8:00am—at this time we will verify contact information and get any missing information about the camper.

Check out Procedure: Parents or those authorized to collect campers (as listed on the registration form or in writing prior to camp) will be directed to the JA BizTown observation area. A photo ID will be required to verify the individual is one of those on the approved list for the camper & the individual will need to sign the child out. Sign out for those participating in extended day will be at the reception desk.

Lunch: Each camper needs to bring a sack lunch daily. Junior Achievement provides a drink and a snack each day.

Appropriate Dress: Campers should dress modestly, comfortably, and appropriately. There will be some active games and lessons, so athletic shoes are recommended.

Medication: If your child has medication that must be dispensed during the camp day, please send all medication to camp in a large zip-lock bag clearly marked with your child's name. All medication should be in the original container with a signed parental note, which clearly states dispensing directions.

Extended day: Extended Day hours are available from 7:30am to 5:30pm for an additional fee of \$75 per week. **There will be a late fee of \$1.00 per minute for pick up after 5:30pm.**

If this extension is not requested in advance, it cannot be guaranteed that there will be spaces on a daily basis. A \$20 fee per morning or afternoon will be charged to all parents deciding to use extended day services (7:30-8:45am and/or 3:30-5:30pm) on an "as needed" day-to-day basis, subject to space.